

Cook County Council on Aging Executive Board of Directors
Monthly Meeting Minutes Wednesday, August 3, 2022

Present: Mary Charlier (Chair); Larry Dean (Vice Chair); Gwen Lenz (Treasurer); and Audrey Stattelman (Secretary).

Mary Charlier (Chair) called the meeting to order at 10:15 AM.

The agenda was determined for the Cook County Council on Aging Board of Directors monthly meeting scheduled for August 8, 2022.

Meeting adjourned at 11:19 AM.

Respectfully submitted by: Audrey Stattelman, Cook County Council on Aging Secretary

The next meeting for the Cook County Council on Aging Executive Board is scheduled for
September 7, 2022

Cook County Council on Aging Board of Directors

Monthly Board Meeting Minutes

Monday, August 8, 2022

Mary Charlier (Chair) called the meeting to order at 1:38 PM.

Present: Mary Charlier (Chair); Larry Dean (Vice Chair); Audrey Stattelmann (Secretary); Gwen Lenz (Treasurer); Jan Smith (Member at Large); Ann Sullivan (Cook County Board Liaison); Chris Bautch (Programs and Service Manager); and Ann Marie Mershon (First & Second Store Coordinator).

Additions or Changes to the Agenda

No additions or changes to the agenda.

Executive Committee minutes of July 6, 2022 and Board of Directors minutes for July 11, 2022.

Motion to approve by Jan Smith; second by Gwen Lenz. Motion carried.

First and Second Thrift Store

Ann Marie Mershon presented her report.

All the Coordinator's reports are on file in the Main office for public review.

All the financial reports of the First and Second Thrift Store are on file in the Main office for public review.

Treasurer's report was presented by Gwen Lenz.

Motion by Audrey Stattelmann to add Christine Bautch as a third bank signer at NSFCU, Security State Bank, and the First & Second Thrift Store NSFCU; second by Jan Smith. Motion carried.

All the financial reports are on file in the Main office for public review.

Donations and Grants

Tom Novotny donated \$25.00

Grant from North Shore Health Foundation for \$5,000.00. Mary Charlier will get clarification if the grant is specified for food only.

Programs and Services

Chris Bautch (Programs and Services Manager) stated that the August 2022 newsletter has received many positive comments. She coordinated a bake sale/craft sale during Fisherman's Picnic on August 5 – 6, 2022 which raised approximately \$700.00. The sale was successful as an Open House for the Hub as well. She will post the event on the website for publicity. An update on the school supply program. The "mural" project on the garage in coordination with Mila Horak is in the planning stages. We would look to apply for the Great Place Project grant sponsored by the Chamber of Commerce in the Fall or Spring to fund the project.

Committee Reports

Food Committee: No report. A meeting is scheduled for the Food Committee.

Marketing Committee: Gwen Lenz will deliver another article on CCCoA to the Cook County News Herald on August 9, 2022. The first article was submitted on July 30, 2022. The Marketing Committee is planning on submitting articles on a weekly or bi-weekly basis.

Safety Committee: Ann Sullivan submitted the Safety Committee report from when they met on July 28, 2022. Committee is finishing ordering items using Round up Grant. Injury and Illness report forms printed and now located on clipboard in drawer to the left of the kitchen door. Radon testing will be conducted soon.

Website Committee: No report. A meeting is scheduled for August 9, 2022.

All the Committee reports are on file in the Main office for public review.

Old Business

Work is currently being conducted on the flower boxes through the Great Place Project Grant.

The van has been sold and transfer of title has been completed.

Motion to approve The Adverse Weather Policy by Gwen Lenz; second by Jan Smith. Motion carried.

A refund will be submitted to AEOA during the time they were not able to use the garage.

The locks on the Hub will probably be replaced in September 2022.

New Business

Ann Sullivan and Chris Bautch gave an update on the August 12, 2022 "Go Bags" class. Ann Sullivan stated she is available to do additional classes if the need is presented.

After review of the food program, effective September 1, 2022 the "in dining" meals will be increased will be increased from \$4.00 per meal to \$4.50 per meal. There will be further review to determine the price for the "take out".

Chair Mary Charlier adjourned the meeting at 3:03 PM.

The next meeting of the Cook County Council on Aging Board is scheduled for

September 12, 2022 at 1:30 PM.

Respectfully submitted:

Audrey C. Stattelman, Cook Council on Aging Secretary.