

Cook County Council on Aging Board of Directors

Monthly Board Meeting Minutes

Monday, October 10, 2022

Mary Charlier (Chair) called the meeting to order at 1:35 PM.

Present: Mary Charlier (Chair); Audrey Stattelmann (Secretary); Gwen Lenz (Treasurer); Jan Smith (Member at Large); Ann Sullivan (Cook County Board Liaison); Chris Bautch (Programs and Service Manager); Ann Marie Mershon (First & Second Store Coordinator); and Lois Johnson (First & Second Store Coordinator); establishing a quorum.

Absent: Larry Dean (Vice Chair).

Additions or Changes to the Agenda: None

Visitors: None

Public comments: None

Executive Board minutes of September 7, 2022; Special Meeting and Motions of Zoom Executive Board minutes of September 23, 2022; Executive Meeting Board minutes of October 5, 2022; Special Executive Board Meeting with First and Second Store Coordinators minutes of October 5, 2022 presented. Motion to approve by Jan Smith; second by Gwen Lenz. Motion carried.

Board of Directors minutes of September 12, 2022 presented. Motion to approve with the correction of changing the total of \$1585 to \$650 from individuals and the Lions Club of Grand Marais for school supplies to be distributed to all the schools in Cook County by Gwen Lenz; second by Jan Smith. Motion carried.

First and Second Thrift Store

Ann Marie Mershon presented her report.

Reiterated that there is a minimum of \$10 per credit/debit card and surcharge issues. A Special Executive Board Meeting with First and Second Store Coordinators (Ann Marie Mershon and Lois Johnson) was conducted on October 5, 2022, at which time the Coordinators were informed of the Cook County Council on Aging decision that the First and Second Thrift Store will need to vacate their present location by December 31, 2022.

Motion by Gwen Lenz; second by Jan Smith to end Cook County Council on Aging's DBA relationship with the First and Second Thrift Store at the end of day on December 31, 2022 when the lease ends. Motion carried.

All the Coordinator's reports are on file in the Main office for public review.

Motion to accept the First and Second Thrift Store financial report by Gwen Lenz; second by Audrey Stattelmann. Motion carried.

All the financial reports of the First and Second Thrift Store are on file in the Main office for public review.

Financial report was presented by Gwen Lenz.

Motion Gwen Lenz; second by Audrey Stattelman to accept the CCCoA financial report. Motion carried.

All the financial reports are on file in the Main office for public review.

Donations and Grants

\$2,000 donation from Nancy Rice for the General Operating fund.

\$2,000 donation from Michael Lake for school supplies.

\$50 donation from Lois Eynik for the coffee fund.

Programs and Service Report

Chris Bautch gave a report as to the month's activities. She stated she is working on food distribution through AEOA. She has completed the October 2022 "Hub" newsletter.

Committee Reports:

Food Committee

The Food Committee met on September 20, 2022. Jan Smith gave a report.

Marketing Committee

No report.

Safety Committee

The exit lights have arrived and now need to be installed.

Website Committee

No report.

All the Committee reports are on file in the Main office for public review.

Old Business

The Door Locks and Rental Policy have been tabled.

New Business

Motion by Gwen Lenz; second by Jan Smith that CCCoA seek legal advice regarding the dissolution of the DBA with the First and Second Thrift Store. Motion carried.

Discussion regarding mileage reimbursement to CCCoA employees when mileage is incurred at the request of CCCoA. Motion by Jan Smith to follow Federal government rate of reimbursement (currently 62 1/2 cents per mile); second by Audrey Stattelman. Motion carried.

Tabled the distribution of the \$2,000 in the School Supplies fund until CCCoA receives the pupil population of the four schools in Cook County to determine the amount to be distributed to each school.

There are two applicants for the CCCoA Board. Roger Linehan will be interviewed by the Executive Board on November 9, 2022 at 10 AM and Myron Bursheim at 10:30 AM on November 9, 2022.

Chair Mary Charlier adjourned the meeting at 3:13 PM.

The next meeting of the Cook County Council on Aging Board is scheduled for

November 14, 2022 at 1:30 PM.

Respectfully submitted:

Audrey C. Stattelmann, Cook Council on Aging Secretary.